

Colchester School of Gymnastics

Also known as **Colchester Gymnastics Club**

Brinkley Grove Road, Myland, Colchester C04 5DS

Telephone: 01206 – 844188

www.colgym.net

Registered Charity Number 1009211. VAT Registration No 5949078 82

Treasurer: Ms Yvonne Nunn, 1 Dale Close, Elmstead Market Tel: 01206 – 822298

Coaching Administrator: David Schadek Tel 01206 – 844188

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LETTING AGREEMENT FOR GYM-PARTY BOOKING

Party bookings are for 90 minutes (1 hour in the gym + ½ hour for food). Extra time can be arranged in advance but will involve an additional cost. A qualified coach will be in attendance throughout the gym session and will be happy to suggest activities on the apparatus and party games if required.

The total cost is £55.00 per 1 ½ hour or £65.00 per 2 hour hire.

The booking is made under the following conditions:

Safety:

- The party organiser is required to provide an adult supervisor for every 6 children (i.e. 4 adults for 24 children). **Maximum permitted number of children attending is 24.**
- The party organiser must keep a list of contact numbers for all children attending without their parents.
- The party organiser must ensure that parents of children attending are aware that this is a gymnastic party and the activities will be taking place in the gym. It must also be made clear that the children should be dressed appropriately for such activities.
- **The coach in attendance has the right to:**
- Prohibit any activity that he/she considers to be dangerous or undesirable and to restrict/prohibit the use of items of equipment or areas of the gym.
- Refuse entry to the gym of any child who is not suitably dressed or is in the view of the coach not able to use the gym and the apparatus due to injury/illness or inappropriate behaviour.

Organisation

- The organiser is responsible for providing food, drink, plates, cups etc.
- **NO** food or drink is permitted in the gym. **NO** shoes are to be worn in the gym.
- The premises will be open 15 minutes before the session commences and should be cleared 15 minutes after the session has ended.
- The organiser must ensure that the premises are left in an acceptable condition (i.e. large debris to be cleared from the eating area and spillage etc. to be cleaned up as far as possible).
- A non-returnable deposit of £10.00 must accompany bookings. The outstanding money should be paid in full at least two weeks before the party date.
- The booking will be confirmed when the attached slip is completed and returned with the deposit.

Name of party organiser: _____

Contact Address: _____

Date of party: _____ Time: _____ Telephone No: _____

I have read and agree to abide by the conditions set out above. I enclose a deposit of £10.00. I understand that the **Colchester School Of Gymnastics** accepts no responsibility for injuries to participants or for losses of any description howsoever arising.

Signed: _____

Date: _____